

## AWS ELECTION FORM

Please check the appropriate line below designating your participation in a “Fixed”, “Compressed”, or “Flexible Schedule.”

### **FIXED SCHEDULE** (Consistent each pay period)

\_\_\_\_\_ Standard 8:30 a.m. to 5:00 p.m.<sup>1</sup>

\_\_\_\_\_ Flexitour \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.<sup>2</sup>

### **COMPRESSED SCHEDULE** (Consistent each pay period, less than 10 workdays per pay period, Credit Hours NOT permitted)

\_\_\_\_\_ **5/4/9**  
Flex Day Off: 1<sup>st</sup> \_\_\_\_\_ or 2<sup>nd</sup> \_\_\_\_\_ (check one) \_\_\_\_\_ of pay period  
(Day of Week)

8-Hour Day: 1<sup>st</sup> \_\_\_\_\_ or 2<sup>nd</sup> \_\_\_\_\_ (check one) \_\_\_\_\_ of pay period  
(Day of Week)

\_\_\_\_\_ **4/10**  
Flex Days Off: \_\_\_\_\_  
(Day of Week)

### **FLEXIBLE SCHEDULE** (may vary each pay period, credit hours permitted)

\_\_\_\_\_ Gliding Schedule (8 hrs/day, 5 days/wk; variable start and stop times)<sup>2</sup>

\_\_\_\_\_ Variable Day (40 hrs/wk, 5 days/wk; length of day varies)

\_\_\_\_\_ Variable Week (80 hrs/10 days; length of day and week varies)

\_\_\_\_\_ Maxiflex (80 hrs in less than 10 days, length of day and week varies)

\_\_\_\_\_  
Employee's Signature/Date

\_\_\_\_\_  
Supervisor's Signature/Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Disapproved

\_\_\_\_\_  
Group Leader's Signature/Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Disapproved

\_\_\_\_\_  
Director's Signature/Date

\_\_\_\_\_  
Approved

\_\_\_\_\_  
Disapproved

<sup>1</sup> Credit Hours not permitted.

<sup>2</sup> Credit Hours allowed but must be used on same day earned.